

College and University Archives Section
Chicago, Aug. 25, 2011, 3:30-5:30

1. Welcome – Tamar Chute, Section Chair
2. Approval of 2010 meeting minutes, published in the *Academic Archivist*, Winter 2011
<http://www.2.archivists.org/groups/college-and-university-archives-section>
3. Reports
 - a. Chair – Tamar Chute
 - b. SAA Council – Tom Frusciano, Section Liaison
 - c. Nominating Committee – Chris Prom
 - d. Newsletter Editor – Christopher Laico/Michelle Sweetser
 - e. Technical Subcommittee on *Describing Archives: A Content Standard (TS-DACS)* – Gordon Daines, Chair
 - f. SAA Standards Committee – Tom Sommer
4. Announcements
 - a. NHPRC's archives programs—Alex Lorch
 - b. RAO Section Survey (Follow-up to MPLP) – Christie Peterson
 - c. 2012 SAA Program Committee – Mark Shelstad
 - d. OCLC Research Projects – Jackie Dooley
 - e. Announcements from the floor

5. Presentations

OpenCasa: Building Partnerships for an Electronic Records Repository

Jackie Esposito, University Archivist and Michelle Belden, Access Archivist, Penn State University
Esposito and Belden will discuss the development of the Curation Architecture Prototype Services (CAPS) model at Penn State. The presentation will review the project timeline, key roles and partnerships to develop the architecture, use cases, stakeholders input, agile development methodology, user requirements, dashboard interface, and public interface for curated collections. ***OpenCasa*** is an architectural model that will support DPubS, ETDs, ContentDM, Olive Digital Newspapers, and the University's Electronic Business records *Lion's Lair*. The architecture is based on integrating a suite of microservices as needed for each use application.

Laying the Tracks for Electronic Records at an Undergraduate Liberal Arts College

Jennifer Gunter King, Head of Archives And Special Collections at Mount Holyoke College will discuss how with NHPRC funding, Mount Holyoke College has established basic workflows and procedures for archiving electronic records from four campus offices. The project utilizes tools that include Duke University's Data Accessioner, the Archivists Toolkit, a digital preservation system, and Dspace.

Questions and Answers